



# Mayfield School

A Specialist School for Communication and Interaction

Thursday 2<sup>nd</sup> July 2015

Dear Parents/Carers

On **Wednesday 15<sup>th</sup> July** we are holding our Summer term **Parents' Evening**. This is an opportunity for you to discuss the progress your child has made this year.

I will be available across the evening if you wish to make an appointment to speak to me also.

Please complete the slip below and return to school A.S.A.P.

Yours sincerely,

Head teacher

**Parents Evening – Please return to class teacher**

***I/We will be attending Parents Evening on Wednesday 15<sup>th</sup> July 2015***

My/Our preferred time is:-

<input type="checkbox"/> 3:30 - 3:45pm	<input type="checkbox"/> 4:30 - 4:45pm	<input type="checkbox"/> 5:30 - 5:45 pm
<input type="checkbox"/> 3:45 - 4:00pm	<input type="checkbox"/> 4:45 - 5:00pm	<input type="checkbox"/> 5:45 - 6:00 pm
<input type="checkbox"/> 4:00 - 4:15pm	<input type="checkbox"/> 5:00 - 5:15pm	
<input type="checkbox"/> 4:15 - 4:30pm	<input type="checkbox"/> 5:15 - 5:30pm	

If you have requested an appointment before 4:00pm (**and you will be in school to take responsibility for your child from 3.30pm**) your child can remain in school with you, all we ask is that you inform the transport in advance. **Unfortunately school staff will not be able to supervise your child.**

Please tick the box if you wish to do this and agree to supervise your child

I would like to meet with: \_\_\_\_\_

I would like to discuss: \_\_\_\_\_

Child's Name \_\_\_\_\_ Class \_\_\_\_\_ Signed \_\_\_\_\_

